

PPP FORGIVENESS APPLICATION PORTAL LOGIN LOGIN PROCEDURES

LOGIN

1. You will receive an email invitation link to the portal or you can go to your bank's website and click on **PPP Forgiveness Resource Center** and select **Click for our PPP Forgiveness Portal**
2. You will then be asked to **Create a Password**

Create a Password

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The screenshot shows a web form titled "Create a Password". At the top left, a black circle with the number "2" has a red arrow pointing to the "Create a Password" label. Below this is a text input field. Underneath the input field is a box containing a list of password requirements, each with a checkmark icon: "8 characters", "1 lowercase letter", "1 uppercase letter", "1 number", and "1 special character (! # \$ % - _ = + < >)". Below the requirements is the text "Create a unique password and use it for this site only." Below this is a "Retype Password" label and another text input field. At the bottom of the form is a blue "Login" button. A black circle with the number "3" has a red arrow pointing to the "Login" button.

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3. Click **Login** after the password has been created
4. You will be asked to perform an additional security check
 - a. Select **Verify By Email** - an email will be generated with a new code
 - b. Enter the code you just received
 - c. Select **Verify**

A screenshot of a web interface showing a success message at the top: "Success: Confirmed. You should be receiving a message shortly." Below this is a form titled "Enter Verification Code". The form has a "Verify By Email" link, a "Cancel" button, and a "Verify" button. Red arrows and green circles labeled 'a', 'b', and 'c' point to the "Verify By Email" link, the input field, and the "Verify" button respectively. A large black circle with the number '4' is positioned above the success message.

5. Once in the portal, go to the **Marketplace** to start your application
6. Click **Apply**

A screenshot of a web dashboard for the "PAYCHECK PROTECTION PROGRAM FORGIVENESS APPLICATION". The dashboard has a sidebar with "Dashboard" and "Marketplace" options. The main content area says "Welcome to your dashboard" and "Thanks for visiting. Upload documents, check the status of your products, and keep in touch!". Below this is a card titled "Paycheck Protection Program Forgiveness" with an "Apply" button. A large black circle with the number '5' points to the "Marketplace" link in the sidebar, and another large black circle with the number '6' points to the "Apply" button. On the right side, there is a section titled "Eligible Pay" with a list of items: "Compens", "Employer", "Employer", and "Employer".